

Internship Report - Inlingua School of Languages, Malta

From the 1st to the 26th of September, I completed my internship at the Inlingua School of Languages in Sliema, Malta. The school is an international language centre that welcomes students from all over the world who come to improve their English skills. I chose this internship because I wanted to gain practical experience in an international environment, improve my English, and learn more about marketing and communication in a professional context.



My Tasks and Responsibilities

During my internship, I worked mainly in the marketing and student services department. One of my first responsibilities was to help at the reception during the welcoming of new students every Monday. This gave me the opportunity to practice communicating in English with people from different countries and to get to know the structure of the school.

A big part of my work was related to student activities and social media marketing. Every week, I updated the messenger boards by replacing last week's retrospective, changing the upcoming activities sheet, and updating the English tours program. I also advertised the activities to the students by visiting classes, talking to them during breaks, and sending messages in the Inlingua WhatsApp group.

In addition, I created flyers and posters in Canva to promote activities, and sometimes I designed them completely on my own. I also organized and led activities, such as excursions or social events, and made sure that all students were informed about them. At the end of each week, I created a new schedule for the following week with the planned activities.

Another task was to take graduation photos of students who finished their English course. I organized these photos in folders and sent them to the graduates. Afterwards, I used CapCut to create short videos with the pictures for the school's social media channels. I also helped with blog posts and website content, and I collected ideas for new videos that could be used for marketing purposes.

Towards the end of each week, I prepared welcome packages for the new students starting on Monday. This helped me to improve my organizational skills and to take on more responsibility for different tasks at the same time.

What I Learned

During my internship, I developed a variety of professional and personal skills.

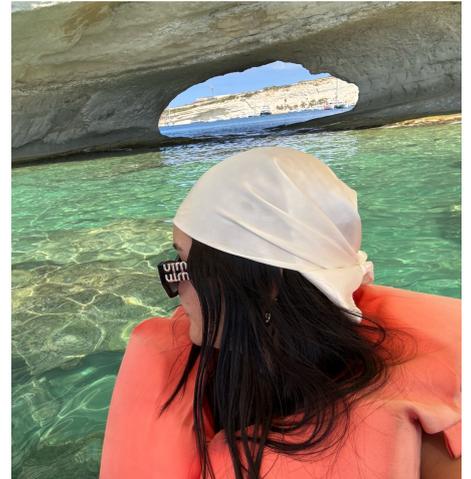
I learned how to use Canva for graphic design and CapCut for video editing, which improved my digital media skills.

I also learned how to manage several tasks at once, stay organized, and take initiative when working independently.

Working in such an international environment allowed me to meet people from many different cultures and age groups. I became more open-minded, communicative, and confident when speaking English. I also learned to handle cultural differences with sensitivity and respect.

My Experience in Malta

Besides my work at Inlingua, I had the chance to explore Malta and its beautiful sights. I visited Gozo, the Blue Grotto, Valletta, Mdina, St. Peter's Pool, and several beaches. These trips were a great way to discover the island's history and culture, and to spend time with new friends I made during my stay.



Conclusion

Overall, my internship at Inlingua School of Languages in Malta was an unforgettable and enriching experience. I not only improved my English and professional skills but also grew personally through working in an international team. I am very grateful for this opportunity and would recommend such an internship abroad to anyone who wants to gain valuable experience and broaden their horizons.